

# PELLSTON PUBLIC SCHOOLS

## Minutes

**Regular Board of Education Meeting  
Board of Education Conference Room  
7:00 p.m.**

**Monday, April 18, 2016**

A regular meeting of the Board of Education of Pellston Public Schools was held in the Gerald E. Mallory Board of Education Conference Room on Monday, April 18, 2016. Members present: Kristen Bauer-Frye, Jim Milbrandt, Mark Zink, Rob Thomson, Sheila Moran, and Jennifer Woods. Paul Taylor absent.

President Milbrandt called the regular meeting to order at 7:02pm.

The *Pledge of Allegiance* and moment of reflection were led by Rob Thomson.

### **Information/Presentation(s):**

#### **“Spotlight” Potential CTE Aviation Presentation, Dean Paul:**

Dean Paul presented to the board information regarding the CTE Aviation Program becoming available to a limited number of students and the industry’s need for pilots. Mr. Paul noted the perks of this program and that it will be held at the Pellston Regional Airport in partnership with Northwestern Michigan College out of Traverse City, MI. Benefits include up to 10 free credits, a potential \$2,000 scholarship, and being able to count the program as a STEM class. There will be an open house at the Pellston Regional Airport from 5pm-7pm on May 17<sup>th</sup>.

#### **“Spotlight” Presentation, Lisa Kruzel:**

Lisa Kruzel and middle school students Teyona Jamroz, Ashley Howard, and Lucas Anderson explained informed the Board of the past and future events regarding Student Council and Drama Club, which include an upcoming semi-formal dance, careathon, teacher appreciation week, and a collection of water for residents in Flint, MI. Mrs. Kruzel also noted that the Drama Club had a full house when performing *Shrek the Musical, Jr.*

Athletic Report: prepared by Enos Bacon, shared with the Board information regarding activity fees and schedules for the spring sports. See report on file.

Transportation Report: prepared by Monique Dean, noted that the transportation department is well under budget and that there have been no major issues within the bus garage. In the summer months, Mr. Ken Crawford will be working on air brakes and an air dryer system. See report on file.

Food Service Report: prepared by Bruce Spsychalski, Mrs. Dean highlighted working with Bliss Farms one day a week to provide fresh soup for students. She also noted that Bruce has been working with Linda Moore from the health department in accessing grant funds from the Health Department which have flowed through to the school in order to purchase a soup vat. Three students were sent to

Petoskey to present to the Petoskey Harbor Springs Community Foundation in order to gain support for the cost of the installation of the hood in the kitchen. See report on file.

Trust & Agency: prepared by Michelle Ferris (report filed with minutes).

Sports Boosters: prepared by Lynn Robinson, Lynn absent. Mrs. Dean noted that the Sports Boosters are continuing to look at the possibility of the scoreboard for the fall. See report on file.

PTO Report: prepared by April Landon, Mrs. Landon shared information regarding the upcoming events the PTO has planned for the school.

### **Administrator's Highlights**

Tamara Pichla presented information to the Board regarding the M-STEP testing which has been taking place throughout the elementary school. She also told the Board of the upcoming events and programs, including summer school, and Staying Inbounds with Emotions. See report on file.

Enos Bacon gave a MS/HS Principal Report. Mr. Bacon shared with the Board information regarding the testing that has taken place over the past week and the changes within the PSAT and SAT. Mr. Bacon complimented Jennifer Dilworth and Diane Wolford on their hard work during a stressful time. He also thanked Board member Mark Zink for providing snacks for 200 students and Larry Cassidy for helping to keep things quiet for those testing. Mr. Bacon also noted that Pellston took top three places at the Youth Art Show, two students have received their welding certification, and provided information on upcoming events. See report on file.

Assistant Principal Tyler Kruzel provided the Board with both attendance, behavioral, and teacher's classroom management information and how he and Mr. Bacon are promoting positive behavior among peers. See report on file.

### **Public Commentary**

#### **Correspondence**

##### **American Dairy Association of Michigan Grant**

Mrs. Dean explained to the Board that this is the second grant received through this association, noting that Larry Cassidy was initially able to access the grant to provide chocolate milk to the basketball team, which led to the baseball team accessing the grant as well.

##### **Health Department of Northwest Michigan**

Mrs. Dean explained the \$4,000 grant for the soup kettle and thanked Bruce Spsychalski and Linda Moore for their effort.

#### **Old Business**

#### **New Business**

##### **Building Principal Evaluations with Narrative**

Mrs. Dean explained the evaluations and noted each administrator's positive relationship with the school

### First Day of School 2016

Mrs. Dean noted that she has been working with the calendar committee in order to meet the need of moving from 175 required teaching days to 180 and that the required 1,098 hours teachers must have in contact with students remains the same. She explained that there will be more half days for the 2016-2017 school year than in the past. The day of school will be a full day on Wednesday, September 7<sup>th</sup>.

### E911 Legislation Requirements

Mrs. Dean explained to the Board the new law requiring all phone lines to be identifiable by 911 and the cost to update the phone system accordingly. She noted this must be in place by December of 2016.

### Pellston Middle & High School Cafeteria

Mrs. Dean presented information to the Board regarding potential renovations to the cafeteria commons while dispersing the current chairs into the classrooms as replacements. She noted that she would like to keep the brown and gold theme prominent in the school and hopefully attract more kids to stay within the area and eat breakfast. Mrs. Dean explained the quote for the project and passed around potential building materials to the Board members for input.

### Approval of Consent Agenda Items

Motion by Sheila Moran, supported by Mark Zink, “that the Consent Agenda Items for the April 18, 2016 meeting of the Board of Education be adopted, as presented.” The motion carried 7-0.

Motion: “that the Board of Education approve the March 14, 2016 regularly scheduled meeting minutes.”

Motion: “that the Board of Education pay Gross Payrolls for April 29, 2016; Benefits and Utilities and ACH transfers from April 19, 2016-May 6, 2016.”

### Personnel Items

#### Curriculum Reports/Assignment

Assessment Tools for Early Literacy Grant Award Notification

Mrs. Dean explained that this grant covered multiple bills mentioned in the Board packet. She thanked Mrs. Pichla and the Title I women for their contributions.

#### Upcoming Dates:

Hall of Fame Dinner, Wednesday, May 18, 2016 (6:00 PM)

Regular Board Meeting, May 9, 2016 (7:00 PM)

District School Improvement Meeting, Wednesday, April 20, 2016 (3:30 PM)

Graduation 2016, June 5, 2016 at 2:00 PM

Board of Education Board Scholarship Interview Meeting, Wednesday, May 4<sup>th</sup>, 2016 (5:30 PM)

- a. Interview Team Members: Sheila Moran, Rob Thomson, Kristin Bauer-Frye, Paul Taylor

Retirement/Service Recognition Party, Monday, May 23, 2016 at Hoppie’s Landing at the Pellston Regional Airport (3:30-5:30 PM)

CTE Aviation Open House, Tuesday, May 17, 2016 at the Pellston Regional Airport (5:00-7:00 PM)

### Closed Session

#### Adjournment

It was motioned by Mark Zink and supported by Kristin Bauer-Frye to adjourn the meeting at 8:57 PM. The motion carried 7-0. The meeting adjourned.