

PELLSTON PUBLIC SCHOOLS

Minutes

**Regular Board of Education Meeting
Board of Education Conference Room
7:00 p.m.**

Monday, December 12, 2016

A regular meeting of the Board of Education of Pellston Public Schools was held in the Gerald E. Mallory Board of Education Conference Room on Monday, December 12, 2016. Members present: Jim Milbrandt, Kristen Bauer-Frye, Rob Thomson, Paul Taylor, and Jennifer Woods.
Absent: Mark Zink

President Milbrandt called the regular meeting to order at 7:05 pm.

The *Pledge of Allegiance* and moment of reflection were led by Jim Milbrandt.

Information/Presentation(s):

Spotlight Presentation:

None

Food Service Report: prepared by Bruce Spychalski. Mr. Spychalski explained that lunch numbers are down as well as food and labor costs. He did note that second breakfast is doing well and that he offered students a survey, but it yielded no significant results. Mr. Spychalski also explained that “smoothie of the week” is doing well in both schools. It was questioned whether lunch counts were down due to late breakfast and perhaps meal times should be reconsidered.

Trust & Agency prepared by Michelle Ferris (report filed with minutes).

PTO Report: Noted that the Santa Workshop was well attended this past weekend.

Administrator’s Highlights

Attendance, Behavior, & Online Learning Report: Mr. Kruzal provided the Board with information regarding discipline and absences. He reported that there has been some bus discipline issues and more incidents within the middle school than any other grade level, however there are no major issues to report. He also elaborated on online classes and peer mentoring.

Transportation: prepared by Matt Sheick. Mr. Sheick informed the Board that Mr. Wemigwase has resigned and turned in his keys. He also gave information regarding buses #2 & #5.

Athletic Report: prepared by Matt Sheick. Mr. Sheick explained that Ms. Heidi Burkhart will not be returning for JV volleyball after this year. He also mentioned that Mrs. Brooke Groff was named Coach of the Year. Mr. Sheick also gave information regarding fundraising, banquets, scores, and upcoming sporting events. Mr. Sheick noted that the grant he applied for for the ice machine has been awarded.

Elementary Report: Mrs. Tami Pichla provided the Board with information regarding positive phone calls to parents and Christmas activities.

Middle/High School Report: Mr. Bacon elaborated on MSTEP data as well as a leadership training that took place last Friday. He also touched on positive contacts with parents.

Public Commentary

A question was posed as to why the middle/high school power school site is up to date daily with lunch but the elementary school is not. Mrs. Dean is to inquire.

Correspondence

Petoskey-Harbor Springs Community Foundation – Ice Machine:

Petoskey-Harbor Springs Community Foundation – Erika Faust

Petoskey-Harbor Springs Community Foundation – Nursing Kelly

Petoskey-Harbor Springs Community Foundation – Nubs Nob

Little Traverse Bay Band of Odawa, Sustaining Employment and Economic Strategies (SEEDS) Project:

Old Business

New Business

Teacher Evaluation, Five Dimensions of Teaching and Learning, 5d+

It was motioned by Jennifer Woods and supported by Kristin Bauer-Frye to approve the adoption of the Five Dimensions of Teaching and Learning to be used as the teacher evaluation tool for Pellston Public Schools. The motion carried 6-0.

Building Administrator Evaluation Tool, SchoolADvance

Mrs. Dean explained that in June, Tami, Enos, and herself were trained in the five domains, which are used by all of Char-Em.

It was motioned by Kristen Bauer-Frye and supported by Paul Taylor to approve the adoption of the SchoolADvance Administrator Evaluation Tool to be used as the building level administrator tool for Pellston Public Schools. The motion carried 6-0.

Approval of Consent Agenda Items

Motion by Rob Thomson, supported by Paul Taylor, “that the Consent Agenda Items for the December 12, 2016 meeting of the Board of Education be adopted, as presented.” The motion carried 6-0.

Motion: “that the Board of Education approve the regularly scheduled meeting minutes of the November 14, 2016 board meeting.”

Motion: “that the Board of Education pay Gross Payrolls for December 23, 2016 and January 6, 2016; Benefits and Utilities and ACH transfers from December 12, 2016 – January 6, 2016.”

Personnel Items

Curriculum Reports/Assignment

Board of Education Policy 9730

Motion: “that the Board of Education approve the second reading of Board of Education Policy 9730.”

Motion: “that the Board of Education approve the first reading of Board of Education Policy 3580, 4040, and 4090.”

Adjournment

It was motioned by Rob Thomson and supported by Jennifer Woods to adjourn the meeting at 8:36 PM. The motion carried 6-0. The meeting adjourned.