

PELLSTON PUBLIC SCHOOLS

Minutes

**Regular Board of Education Meeting
Board of Education Conference Room
7:00 p.m.**

Monday, December 14, 2015

A regular meeting of the Board of Education of Pellston Public Schools was held in the Gerald E. Mallory Board of Education Conference Room on Monday, December 14, 2015. Members present: Kristen Bauer-Frye, Jim Milbrandt, Mark Zink, Rob Thomson, Sheila Moran, Paul Taylor and Jennifer Woods.

President Milbrandt called the regular meeting to order at 7:00pm.

The *Pledge of Allegiance* and moment of reflection were led by Jim Milbrandt.

Information/Presentation(s):

“Spotlight” Presentation, Project Unify: prepared by Jared Powell and student Kathleen McKnight, shared information regarding the team building activities and good deeds being promoted by Project Unify. The students are funded through the Special Olympics of Michigan, and focus on anti-bullying, Ending the R Word, and a youth advisory committee. Mr. Powell was very pleased to mention funding was doubled for this school year because both the middle school and high school are participating.

Athletic Report: prepared by Enos Bacon, shared information regarding fall equipment collection and sports schedules. He encouraged attendance for the upcoming basketball games. See report on file.

Transportation Report: prepared by Monique Dean, Mrs. Dean discussed the budget being at an appropriate place for the current time of year and the camera and seating upgrades being made to certain buses. She shared that this will help increase safety for the drivers and help with seating arrangements between K-12 students. Mrs. Dean also commended Ken Crawford for his work in keeping expenses low. See report on file.

Food Service Report: prepared by Bruce Spychalski who was absent. Mrs. Dean briefly mentioned that the number of middle and high school students eating breakfast is decreasing, and they are looking for alternative methods to increase this number. See report on file.

Trust & Agency: prepared by Michelle Ferris (report filed with minutes).

PTO Report: April Landon absent. Sheila Moran informed the board that there had just been a Reading is Fundamental distribution, and the PTO bought new rugs for the elementary school.

Administrator's Highlights

Tamara Pichla gave an Elementary Principal Report, regarding the happenings throughout the school amongst teachers and students. See report on file.

Enos Bacon gave a MS/HS Principal Report. He thanked Dianne Wolford for her morning and afternoon presentations regarding areas of concern in standards being taught in math. He also provided the Board with a handout from Chelsey Herrmann detailing changes in testing and how it will affect students and staff, sharing ideas regarding student preparation. See report on file.

Assistant Principal Tyler Kruzel provided the Board with both attendance, behavioral, and teacher's classroom management information. He mentioned they are shutting down the far wing of the school during lunch to students in one area and promote urgency in order to combat tardiness. See report on file.

Public Commentary

Correspondence

Mrs. Dean explained the American Dairy Association of Michigan Grant applied for by Larry Cassidy. He received \$2,000 for the basketball program to use chocolate milk as a recovery drink.

Mrs. Dean explained the Full Value Agreement donation from Mr. Gerald Donnelly, who writes once a month for the Petoskey News Review. Mr. Donnelly wrote in regards to Camp Daggett and the Full Value Agreement adopted by Pellston and Petoskey schools, and generously sent \$50 towards the efforts. Mrs. Dean thanked him for his donation.

Mrs. Dean explained the thank you note received from Lisa regarding the use of our facilities for the ASIST training. Pellston was able to host in October, allowing Jennifer Dilworth to receive training in suicide prevention free of charge.

Mrs. Dean explained the Michigan College Access Network Grant, which gives 100 schools in Michigan a grant of \$5,000 for first generation, potential college students. Pellston schools has received \$2,500 so far, and is using the money for experiences for the students.

Mrs. Dean explained the Home Builders Association of Northern Michigan to the Board, which was used for Mr. Armantrout's class that participated in the recent garage build program.

Mrs. Dean explained the Gene Haas Foundation Grant, which Rob Thomson secured an amount of \$5,000 towards next year's CNC mobile lab work. She mentioned this is a great help, as \$10,000 will be needed for next year.

Old Business

New Business

Support Staff Leave of Absence Request

Mrs. Dean explained the letter from Janine Rybinski. It was motioned by Sheila Moran and supported by Kristen Bauer-Frye to approve the extended leave of absence request. The motion carried 7-0.

Amendment to the Bus Driver Handbook (Routing/Driving Operations)

It was motioned by Jennifer Woods and supported by Rob Thomson to approve the amendment. The motion carried 7-0.

First Reading BOE Policies: 1030 Membership, 1152 Election of Officers & Length of Term, 1170 Board Position Vacancies, 1260 Board Recognition, 1300 Meetings.

Approval of Consent Agenda Items

Motion by Mark Zink, supported by Kristin Bauer-Frye, “that the Consent Agenda Items for the December 14, 2015 meeting of the Board of Education be adopted, as presented.” The motion carried 7-0.

Motion: “that the Board of Education approve the November 9, 2015 regularly scheduled meeting minutes.”

Motion: “that the Board of Education pay Gross Payrolls for December 24, 2015, January 8, 2016, and December 11, 2015; Benefits and Utilities and ACH transfers from December 14, 2015 –January 11, 2016.”

Curriculum Reports/Assignment

Submission of Early Literacy K-3 Extended Learning Time Grant

Submission of Early Literacy K-3 Assessment Reimbursement Grant

Title I instructors Karen Smith and Dianne Wolford explained to the Board the \$10,000 grant is being used to purchase tools that help identify students’ needs in the classroom. A Dibbles Deep program is being given to each classroom teacher, which will help them to evaluate students individually. Placement kits have been ordered to aid teachers in identifying where each of their students need to begin.

Closed Session

Adjournment

It was motioned by Mark Zink and supported by Kristen Bauer-Frye to adjourn the meeting at - 8:05pm. The motion carried 7-0. The meeting adjourned.