

Dear Parent:

Below is a copy of the Pellston Transportation Bus Behavior Expectations for the 2015-2016 school year. Please read it over carefully and discuss the rules with your child/children. Children are the responsibility of the school from the time they get on the bus in the morning to the time they leave the bus in the afternoon. Bus drivers need the support of parents and the students themselves in order to bring about the goal of safety. Strict observance of the rules of the riders is necessary to avoid accidents, injuries, etc. Even if your child walks or drives to school during the school year, your child/children may need to ride a bus for a field trip or athletic event. If you have any questions or concerns, please feel free to call the transportation office at 231-539-8801 (ext. 176). Thank you for your support!

The Transportation Department
Pellston Public Schools

Bus Behavior Expectations

Petty Offense:

- 1) Not in assigned seats, refusing to share seats, or staying seated with bodies facing forward.
 - 2) Not keeping voices at a normal tone.
 - 3) Use of unacceptable language (swearing or profanities).
 - 4) Not keeping ALL body parts inside bus and out of the aisle at all times.
 - 5) Eating, drinking, or chewing gum.
 - 6) Public displays of affection, or horseplay.
 - 7) Not using cautious, safe behavior (tripping, pushing, etc.) at bus stops, not using proper crossing procedures, or being late for the bus.
- **First and second offense:** bus driver will make a phone call home and document incident.
 - **Third offense:** write up slip sent home to be signed and returned to the bus driver by the next school day.
 - **Fourth Offense:** (3) day suspension off all buses including field trips and athletic events, and parental contact made by the transportation department before student can return as a rider.
 - **Five or more offenses:** (5) day suspension off all buses including field trips and athletic events, and parental contact made by the transportation department before student can return as a rider.

Major Offense:

- 1) Fighting, arguing, verbal threat, pushing, hitting, biting, spitting, kicking, smoking, insubordination, damaging property or possession of dangerous weapons.
 - 2) Littering, vandalizing the bus, or throwing objects.
 - 3) Using emergency doors and windows for non-emergency situations.
 - 4) Harassment (gender, ethnic and/or sexual) or inappropriate behavior.
 - 5) Bus note forgery.
- **First Offense:** (2-5) day suspension off all buses, write up slip sent home and parental contact made by bus driver, investigated by building principal and/or designee.
 - **Second and third offense:** (5-10) day suspension off all buses, parental contact made by the transportation department, investigated by building principal and/or designee.

Any infraction NOT spelled out, in the above list, will be handled at the discretion of the transportation supervisor and building level administration. Administration reserves the right to modify consequences based on severity of offense.

ONE PER CHILD

Date _____

I have read and discussed the bus expectations and discipline procedure with my child.

Students Name – Print

Students Grade

Students Signature

Bus #

Home Address – House Numbers, Street Name, City, Zip

Home Phone _____ Work Phone _____ Cell Phone _____

Parent/Guardian Name – Print

Parent/Guardian Signature

SCHOOL BUS STOP DESIGNATION FORM

I _____ designate a Pellston Public Schools' school bus to transport my child _____ to and from the following two addresses for the 2015-2016 school year. **Please note that you can only have two designated addresses on file.**

Home address:

Alternate address:

Parent/Legal Guardian Signature

Please return this full page to the Pellston Elementary or Middle/ High School Office on or before the start of the school year.