

## PELLSTON PUBLIC SCHOOLS FACILITIES USAGE AGREEMENT

Date of Application \_\_\_\_\_

1. Name of building \_\_\_\_\_ Which part? \_\_\_\_\_

2. Date for which building is requested \_\_\_\_\_ Between what hours? \_\_\_\_\_

3. Name of organization \_\_\_\_\_ Applicant's Phone Number ( \_\_\_\_\_ ) \_\_\_\_\_

4. Address of person filing application \_\_\_\_\_  
 No. Street  RR No./Box No.  City/State  Zip  
 Code

5. Organization Secretary \_\_\_\_\_  
 Name  No. Street  City/State  Zip  
 Code

6. Type of activity or function (describe briefly) \_\_\_\_\_  
 \_\_\_\_\_

7. Price of admission \$ \_\_\_\_\_ Immediate purpose of proceeds \_\_\_\_\_  
 \_\_\_\_\_

8. How many rehearsals? \_\_\_\_\_ Dates and hours \_\_\_\_\_

9. If permit is approved, applicant agrees to comply with all rules and regulations followed in the use of public school buildings. Those relating to safety from fire, use of liquor and tobacco, and general conduct in any public school building are mentioned specifically.

10. Do you want to use the following: Room \_\_\_\_\_ Piano \_\_\_\_\_ Movie Projector \_\_\_\_\_  
 Overhead Projector \_\_\_\_\_ TV/VCR \_\_\_\_\_ Public Address System \_\_\_\_\_ Other facilities \_\_\_\_\_  
 (specify in detail) \_\_\_\_\_

Cafeteria-Kitchen: (Use of the kitchen does not include towels, soap and dish cloths unless cooking equipment or dishes and silver are checked below. It is understood that an approved member of the school cafeteria staff must be employed to supervise the kitchen.)

11. How many people will be served? \_\_\_\_\_ Time meal will be served \_\_\_\_\_ to \_\_\_\_\_

12. Do you want to use the following: Coffee Urns \_\_\_\_\_ Cooking Equipment \_\_\_\_\_ Dishes \_\_\_\_\_ Silver \_\_\_\_\_  
 Other facilities (specify in detail) \_\_\_\_\_

13. Miscellaneous facilities not included above (be specific) \_\_\_\_\_

Applicant's Signature \_\_\_\_\_

Approved \_\_\_\_\_  
 Not Approved \_\_\_\_\_

Authorized Signature \_\_\_\_\_

Computation of charges: (Pay all charges to the Board of Education ONLY upon invoice mailed from the business office.)

ITEMS	COST	ACCOUNT
-------	------	---------

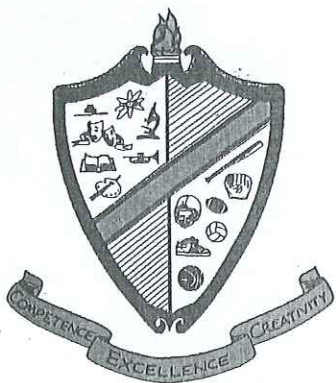
(see page 2)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

TOTAL AMOUNT \_\_\_\_\_



# PELLSTON PUBLIC SCHOOLS

172 N. Park St. • Pellston, Michigan 49769

Superintendent  
(231) 539-8682

Middle/High School Principals  
(231) 539-8801

Elementary School Principal  
(231) 539-8421

Pellston Public Schools  
172 N. Park St.  
Pellston, MI 49769

September 5, 2013

To Whom It May Concern:

The Pellston Elementary School has a rock-climbing wall on the east end of the gymnasium.

This wall is for supervised **school use only**. No outside groups may use this climbing wall (i.e. Boy Scouts, Girl Scouts, Church Groups, Pre-School Groups, or any other groups or individuals obtaining permission to use the gymnasium).

Thank you for your cooperation.

*Monique Dean*  
Mrs. Monique Dean  
Superintendent

I agree to abide by the rock wall "NO-USE" policy stated by Pellston Public School while using their facilities.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

MD:dk